



TOWNSHIP OF SPRING

Board of Supervisors

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REGULAR MEETING MINUTES

MAY 27TH, 2025

CALL TO ORDER: Chairperson Smith called a regular business meeting of the Board of Supervisors to order on Monday, May 27, 2025, at 7:00 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Wertz, Royer, and Smith were present. Also present were John Groller, Township Manager; Dean Murray, Assistant Township Manager; Mary Rossi, Township Secretary; Jen Bensinger, GIS Engineering & Planning Coordinator; Jeremy Baez-Reyes, Information Systems Manager; Colin Hackman, Fire Chief; Judy Houck, Director of Parks and Recreation; Paul Darrah, Director of Public Works; Aaron Wozniak, Director of Zoning and Codes Enforcement; Steve Powell, Police Chief; Jason Reichert, Director of Engineering and Planning; and Dan Becker, Solicitor. Toni Tucci, Western Berks Ambulance arrived at 7:20 p.m.

ANNOUNCEMENTS

Ms. Smith stated that an Executive Session was held before the meeting to discuss personnel matters and property issues.

AGENDA AMENDMENTS: None

OPEN TO THE FLOOR: None

ACTION ITEMS FOR APPROVAL:

Below are all items requiring action by the Board. Comments and discussion points are listed under the corresponding item.

A. Minutes from the May 12th Regular Meeting

B. List of Bills for Approval

1. 01-General Fund - \$1,121,802.32
2. 02-Street Lighting Tax Fund- \$26,829.91
3. 03-Fire Hydrant Tax Fund- \$9,148.19
4. 04-Refuse Tax Fund- \$50,552.11
5. 08-Sewer District #3 Fund-\$87,838.53
6. 14-Fire Protection-\$136,708.98

C. Camelot Inn – Black Sheep Tavern: Release of Remaining Escrow. Great Valley Consultants (GVC) recommends the final release of security for the remaining balance of \$5,631.13, which represents the satisfactory completion of the work associated with the Improvement Agreement Security.

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ACTION ITEMS FOR APPROVAL: *(Continued)*

- D. Authorization to request proposals-Stanford Dam Study
Mr. Reichert briefed the Board on a recent meeting between Township staff, the Wyomissing Creek Watershed Coalition, and the PA DEP Bureau of Dam Safety. The Department raised some questions about the design of the Stanford Dam, which will require an analysis outside the scope of the Township's current consultants. Therefore, Mr. Reichert requested authorization to seek proposals from a new engineering firm for a dam analysis.

- E. Jennifer Court Proposal for Water Main & Hydrant Extension
Mr. Reichert reviewed a proposed project located at Jennifer Court, which is along Fritztown Road, consisting of ten (10) lots served by private wells. During routine inspections of Fire Safety Cisterns, it was discovered that two (2) cisterns installed along Jennifer Court are nonfunctioning due to the tanks being filled with sediment. Mr. Reichert stated that Township staff had discussions with PA American Water (PAWC) regarding a proposal to bring public water across Fritztown Road and the installation of two (2) hydrants to provide Jennifer Court with public water for fire safety. Mr. Reichert requested authorization to develop a scope of work and estimate to extend the public water main to Jennifer Court, including the installation of one or two new hydrants.

- F. C.M. High, Inc.-Payment Application # 2-Green-Light-Go Project
Kraft Municipal Group, Inc. (KMG) reviewed the payment request from C.M High, Inc. for completed work for the Green-Light-Go Traffic Signal Improvements Project and recommends approval of the payment in the amount of \$483,187.50.

- G. Fencing at Yerger Boulevard Yard Waste Site
Mr. Darrah stated that the Township received three (3) quotes for fencing at the Yerger Boulevard Waste Site. Mr. Darrah requested approval to award the project to A.K.A. The Fence Company provided the lowest quote at \$23,754.00.

- H. Township Car Show-Road Closure Change
Ms. Houck reviewed her discussions with representatives of the Wilson School District (WSD) and the Administrator of the Sinking Spring Skilled Nursing Center Road closure for the Township-sponsored car show. Ms. Houck provided a revised event layout as requested by the WSD for the Board's approval.

- I. Assessable Parking Space Request- 2100 Block of Penn Avenue
Chief Powell stated that the Department was able to meet with the applicant this time, and after review, the assessable parking space is recommended.

- J. Ford Explorer
Dean Murray reported that the sale of the Ford Explorer on Public Surplus fell through, and he would like approval to relist it for sale.

- K. Intergovernmental Cooperation Agreement
Mr. Murray stated that the draft agreement the Board received was for approval between the Township and Wyomissing Borough.

ACTION ITEMS FOR APPROVAL: (Continued)

Motion to approve action items A through K was made by Mr. Stuck and seconded by Mr. Royer. Upon roll call, All Supervisors present voted affirmatively, with Mr. Stuck abstaining from Item C, Mr. Wertz abstaining from voting on payment for Fire Fund #14, and Ms. Smith abstaining from voting on payment of check # 114035. MOTION CARRIED

PUBLIC SAFETY

C. West Side Reginal EMA-Toni Tucci, of Western Berks Ambulance Association, addressed the Board, confirming for Ms. Smith that the Association is experiencing staff shortages, noting that their minimum staffing is four (4) during the day and three (3) in the evening. Mr. Tucci said that staffing is an issue for the entire country, noting the positions that EMS go on to get after their EMS Program, noting that the benefits and salary cannot match the positions, such as Nurses, etc. Ms. Smith asked if there were any solutions, mentioning the possibility of a Joint Authority that was discussed several years ago. Mr. Tucci noted that five (5) municipalities have expressed interest. Mr. Tucci stated that he spoke to Senator Gebhard about the Association needing a fee Schedule, explaining the costs of services and insurance reimbursement.

Mr. Tucci confirmed that if an ambulance is used at a commercial business in the Township, and the patient is a non-resident, that individual is charged, and explained the process if they are a member of another municipality covered by their services.

TOWNSHIP DIRECTORS

- A. Zoning/Building Department. Mr. Wozniak updated the Board regarding the property on Penn Avenue.
- B. Parks and Recreation Department -Ms. Houck reported that Sunday night, June 1st, at Cacoosing Meadows Park is the first concert of the season featuring the Ringgold Band, Tuesday night, June 3rd, is the first Neighborhood at the Park at 6:00 p.m. at the West Wyomissing Park, and Wednesday night, June 4th is the first Family Fun Night of the season at the West Lawn Park at 7:00 p.m.
- C. Engineering Department-Mr. Reichert stated that plans for Service Electric were ready for the Board to sign this evening and that the revised adopted Township Zoning Map is prepared for Ms. Smith's signature.
- D. Finance Department- No Report
- E. Human Resources- No- Report
- F. Public Works- Mr. Darrah submitted a Monthly Report.
- G. IT Department-No Report

PUBLIC SAFETY (Continued)

- A. Police Department –Chief Powell submitted a Monthly Report
- B. Township of Spring Fire Rescue Services –No Report
- D. Western Berks Ambulance Association–No Report

SOLICITOR -No Report
OLD BUSINESS: –None

NEW BUSINESS: –Yard Waste Site Hours-Mr. Groller reported the Township has received numerous requests to consider keeping the yard waste sites open later. After discussion, the Board agreed with Ms. Smith's recommendation to keep the yard waste sites open until 9:00 p.m. from Memorial Day to Labor Day and go back to 8:00 p.m. after the Labor Day holiday.

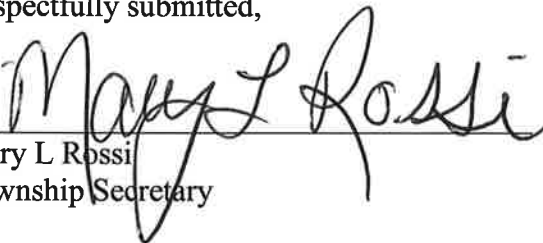
ANNOUNCEMENTS:

- 1) The next Board Meeting of Supervisors is scheduled for Monday, June 9th, at 6:45 p.m. (Starting earlier because of two Hearings scheduled for that evening).

ADJOURNMENT: There being no further business, Chairperson Smith adjourned the meeting at 7:45 p.m.



Respectfully submitted,



Mary L Rossi
Township Secretary