



TOWNSHIP OF SPRING

Board of Supervisors

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REGULAR MEETING MINUTES

JUNE 23RD, 2025

CALL TO ORDER: Vice-Chairperson Royer called a regular business meeting of the Board of Supervisors to order on Monday, June 23rd, 2025, at 7:10 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

PLEDGE TO THE FLAG

ROLL CALL: Upon roll call, Supervisors Stuck, Wertz, Kocher, and Royer were present. Ms. Smith was unable to attend. Also present were the Township Manager, John Groller, Assistant Township Manager; Dean Murray, Township Secretary; Mary Rossi, GIS Engineering & Planning Coordinator; Jen Bensinger, Information Systems Manager; Jeremy Baez-Reyes, Director of Parks and Recreation; Judy Houck, Director of Public Works; Paul Darrah; Director of Zoning and Codes Enforcement; Aaron Wozniak, Police Chief; Steve Powell, Director of Engineering and Planning; Jason Reichert, Solicitor; Dan Becker, Berks County Court Reporter; Veronica Gouck; and Jeff Press, resident of Brecknock Township. Fire Chief Colin Hackman attended via Microsoft Teams.

AGENDA AMENDMENTS: None

WEST WYOMISSING PARK: Master Site Plan Presentation

Ms. Houck introduced Ann Yost from YSM Landscape Architects, who was attending this evening to present the proposal for the Master Site Plan for West Wyomissing Park. Ms. Yost shared a slide show outlining two (2) conceptual proposed plans for the 2.59 acres on the site of the former West Wyomissing Elementary School.

Ms. Houck confirmed for Mr. Stuck that Phases 2 and 3 were combined in the grant application. Ms. Yost confirmed for Mr. Wertz that the bump-outs would be removed from the design, and Ms. Houck stated that they were not included in the grant submission. Mr. Royer noted that the Plan has a great design and questioned if the graphic of the United States Map will stay facing North. Ms. Houck said that all details will be finalized in the final construction documents.

7:22 p.m.-Mr. Royer recessed the Public Meeting to start the Public Hearing

PUBLIC HEARING: Delaney Blimline Road Property

Mr. Becker stated that the applicants formerly requested a continuance to hold the Hearing on July 28th during the regular business meeting at 7:15 p.m.

Jeff Press, resident of Brecknock Township, 4030 Deer Creek Road, Sinking Spring, requested he be an official party included in the hearing record.

Motion to continue the Delaney Hearing until July 28th, at 7:00 p.m., was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, All Supervisors present voted affirmatively. MOTION CARRIED

7:26 p.m.-Mr. Royer Recessed the Public Hearing to be continued on July 28th at 7:15 p.m. and reconvened the Public Meeting

OPEN TO THE FLOOR:

Mr. Press of Brecknock Township said that he lives right on the Township and Brecknock Township line. He questioned the Board whether the new trucking company, which has just started up, is permitted to drive its eighteen-wheelers on Old Lancaster Pike, down through Deer Creek Road.

Mr. Royer confirmed for Mr. Press that if the roads are not posted prohibiting trucks, they are permitted.

ACTION ITEMS FOR APPROVAL:

Below are all items requiring action by the Board. Comments and discussion points are listed under the corresponding item.

1. Minutes of the June 9th Regular Meeting
2. List of Bills for Approval
 1. 01-General Fund - \$2,297,218.38
 2. 02-Street Lighting Tax Fund- \$2,559.22
 3. 04-Refuse Tax Fund- \$68,010.78
 4. 08-Sewer District #3 Fund-\$317,699.43
 5. 14-Fire Protection-\$144,543.84
 6. 18-Capital Fund-\$24,999.00
 7. 85-Developer Escrow-\$12,500.00
3. Adoption of West Wyomissing Park-Master Site Recommendation
4. Approval of Payment Application-Eastern Environmental Contractor's Inc.
Request for approval of Payment Application #5 to Eastern Environmental Contractor's Inc. for work completed on the Screw Press Upgrade Project. Mr. Darrah stated that Entech Engineering, Inc. has reviewed the request and recommends payment in the amount of \$57,432.50.
5. Engineering Work Order
Mr. Darrah stated that the Engineering Work Order (EWO) submitted by Entech Engineering Inc. is a request for approval to proceed with the scope of work for the Plant 3 Headworks Screen Design and Bidding. Mr. Darrah noted that the staff is working on a grant for this project. The total amount of the EWO is \$ 98,200.00.

ACTION ITEMS FOR APPROVAL: *(Continued)*

6. Property & Insurance Renewal
Mr. Groller recommended that the Board approve the renewal of the Property & Liability Insurance renewal as recommended by EHD for \$262,172.00.
7. Authorization to Prepare and Advertise Amendment to Traffic Ordinance
Mr. Reichert requested authorization to work with the Solicitor's office to prepare the public notice and draft amendment to the Traffic Ordinance. Mr. Reichert said that many new signs have been installed in the Township, and more are planned that need to be included in the Traffic Ordinance. Mr. Reichert reviewed the work staff have been working on with this project.
8. Authorization of Sale of Ford Explorer
Mr. Murray requested approval to sell the 2010 Ford Explorer. Mr. Murray reviewed the bid process for Mr. Stuck.
9. Police Personnel Matter
Chief Powell requested approval of the agreement as discussed in the Executive Session.
10. Sewer Press
Mr. Darrah requested authorization to lease a temporary press for the Screw Press Project, as per the Solicitor's review of the agreement. The press will be delivered on a tractor-trailer and will be parked in the back parking lot to ensure the plant remains operational while the old press is demolished and removed.
11. Road Closure Application
Chief Powell stated a Road Closure/Usage Application was received from Christopher Vecchio requesting authorization to close a one-block area on Goddard Avenue for a neighborhood block party. The event will take place on Saturday, July 19th, from 1:00 p.m. to 11:00 p.m. The applicant provided a Certificate of Insurance, does not require police assistance, but did request barricades. Chief Powell stated that the police department recommends approval of the request.
12. Pump Replacements for the WWTP
Mr. Darrah reviewed the issues with a pump that is not functioning correctly at Plant 3. The purchase order for one (1) new complete RAS Pump is \$10,305.00, and the purchase order for three (3) RAS Pump Rebuild Kits is \$12,084.00. All items will be purchased from the George KELSO Company.
13. 2025 School Resource Officer Agreement
Mr. Becker confirmed that he had reviewed the agreement and recommended approval of the Township signing the School Resource Agreement (SRO) with the Wilson School District.
14. Service Electric Escrow Release
Mr. Groller stated that Service Electric had requested the release of their escrow for road cut improvements for their Cable Project in the amount of \$12,500.00. Mr. Darrah and the staff have reviewed all the road cuts and have determined that all the repair work has been completed satisfactorily.

ACTION ITEMS FOR APPROVAL: (Continued)

15. Letter of Support for Broadcast District; Parks & Recreation Grant

Mr. Groller stated that the Township received a request from the Broadcast District, asking the Township to sign a letter of support that they had prepared in conjunction with a Parks & Recreation Grant application.

Motion to approve Action Items #1 through #15 was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, All Supervisors present voted affirmatively. MOTION CARRIED

TOWNSHIP DIRECTORS

- A. Zoning/Building Department. Mr. Wozniak confirmed for Mr. Stuck that the guidelines for keeping chickens and roosters in the Township would be a good article to include in the Township Communicator in response to Mr. Stuck's question about enforcement.
- B. Parks and Recreation Department – No Report
- C. Engineering Department
 - 1) Execute Borgatta Conditional Use Approval
Mr. Reichert noted that the Borgatta Conditional Use paperwork is ready for signatures.
- D. Finance Department- No Report
- E. Human Resources- No- Report
- F. Public Works- Mr. Darrah submitted a Monthly Report. Mr. Darrah stated that the Department has done a great job despite the recent rainy weather conditions.
- G. IT Department-No Report

PUBLIC SAFETY

- A. Police Department –Chief Powell submitted a Monthly Report
- B. Township of Spring Fire Rescue Services-No Report
- C. West Side EMAs –No Report
- D. Western Berks Ambulance Association–No Report

SOLICITOR: – No Report

OLD BUSINESS: – None


NEW BUSINESS: – None

ANNOUNCEMENTS:

- 1) Mr. Royer stated that there was an Executive Session before the meeting to discuss personnel, litigation, contract negotiations, and real estate.
- 2) Mr. Royer said Ms. Smith sent a message thanking Chief Powell and Deputy Chief Brock for creating the Scooter Safety Program, which is now running at the playgrounds.
- 3) The next Board Meeting of Supervisors is scheduled for Monday, July 14th at 7:00 p.m.

ADJOURNMENT: There being no further business, Vice-Chairperson Royer adjourned the meeting at 8:40 p.m.

Respectfully submitted,



Mary L. Rossi
Township Secretary