



TOWNSHIP OF SPRING

Board of Supervisors

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BUDGET & REGULAR MEETING MINUTES SEPTEMBER 22nd, 2025

The duly advertised Budget Meeting started at 5:40 p.m. Mr. Groller began the first review of the proposed 2026 Budget. The reviews included the Engineering Department's proposed budget and the Police Department's proposed budget.

The Budget Meeting ended at 6:30 p.m.

CALL TO ORDER: Vice-Chair Person Royer called the regular meeting of the Board of Supervisors to order on Monday, September 22nd, 2025, at 7:09 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

PLEDGE TO THE FLAG

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Royer, and Wertz were present. Ms. Smith was unable to attend. Also, present were the Township Manager; John Groller, Assistant Township Manager; Dean Murray, Township Secretary; Mary Rossi, GIS Engineering & Planning Coordinator; Jen Bensinger, Planning Information Systems Manager; Jeremy Baez-Reyes, Fire Chief; Colin Hackman, Director of Parks and Recreation; Judy Houck, Police Chief; Steve Brock, Director of Engineering and Planning; Jason Reichert, and Solicitor; Dan Becker. Stephen Skrocki, Tax Collector, attended via Microsoft Teams.

ANNOUNCEMENTS:

Mr. Royer stated that the Board Members went into Executive Session before this meeting to discuss matters of personnel, contract negotiations, and real estate.

AGENDA AMENDMENT: Conditional Offer of Employment to Extend to a Candidate for the position of a Police Officer.

Chief Brock explained the process, noting he is waiting on the background checks. After the background check, a conditional offer can be made, and then testing includes psychological testing, drug screening, and the polygraph test.

AGENDA AMENDMENT: (Continued)

Motion to authorize Chief Brock to make a Conditional Offer of Employment to the first available of the top three (3) candidates on the hiring list for a Police Officer, conditioned upon satisfying the background check, completion of the psychological testing, drug screening, and the polygraph test, was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

CONTINUANCE OF DELANEY HEARING:

Mr. Becker stated that the Township and the Delaneys have not been able to finalize an agreement. As a result of the constant continuances, it was explained to the Delaneys that if they were not in attendance this evening, the Township would continue the issue indefinitely, noting that if either party would like to reschedule at some point, a notice of intent would be provided.

Motion to continue the Delaney Hearing indefinitely was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

OPEN TO THE FLOOR: None

ACTION ITEMS FOR APPROVAL:

Below are all items requiring action by the Board. Comments and discussion points are listed under the corresponding item.

1. Minutes of the September 8th Regular Meeting
2. List of Bills for Approval
 1. **01-General Fund - \$ 511,890.20**
 2. **02-Street Lighting Tax Fund- \$2,934.56**
 3. **03-Fire Hydrant Tax Fund-\$0.24**
 4. **04-Refuse Tax Fund-\$150,162.74**
 5. **08-Sewer District #3 Fund-\$155,090.97**
 6. **14-Fire Protection- \$70,315.59**
 7. **State Liquid Fuels Fund-\$126,774.73**
3. Lean-to-Building

Mr. Murray requested authorization to create a resolution and apply for a grant for a lean-to-building for the Public Works Garage.
4. Leaf Pickers

Mr. Murray requested authorization to sell two (2) leaf pickers.
5. Zoning Hearing Board Solicitor

Authorization of Appointment of the current Zoning Hearing Board Solicitor for the remainder of 2025.
6. 2026 MMO

Mr. Groller provided a summary, noting that the Minimum Municipal Obligation (MMO) for the Police, Fire, and Non-Uniformed Pensions increased \$172,000.00. Mr. Groller confirmed for Mr. Stuck that the Township receives per-unit value State Aid Reimbursement.

ACTION ITEMS FOR APPROVAL: (Continued)

7. Nationwide Pension Plan
Mr. Groller stated that the Township received a request from Girard Pension Services to change the custodian of the Pension Plan from Nationwide to Charles Schwab Trust Bank, effective December 31, 2025.

8. Drexelwood Park Drainage
Mr. Reichert reviewed the recommendation from Great Valley Consultants (GVC), to award the bid to the lowest bidder, Barwis Construction, with a bid of \$23,630.00.

9. Asphalt Maintenance Solutions Payment Application & Change Order Request-2025 Roadwork-Mr. Murray stated that the payment application & change order request submitted by Kraft Municipal Group on behalf of Asphalt Maintenance Solutions were reviewed by the Infrastructure Committee (IC), and they recommended approval of the payment in the amount of \$126,774.73.

10. New Enterprise Stone & Lime Co; Inc.-Payment Application Request -2025 Roadwork
Mr. Murray stated that the payment application request submitted by Kraft Municipal Group on behalf of New Enterprise Stone & Lime Co. was reviewed by the Infrastructure Committee, and the Committee recommends approval of the payment in the amount of \$497,726.03.

11. Authorization -Expenditures for Staff Training
Mr. Murray requested approval for the Township to cover the cost of airfare, car rental, and shuttle service to send three (3) employees to Alabama for training on maintenance of the new sweeper. The Schwarze Company covers the cost of training and hotel accommodations.

Motion to approve Action Items #1 through 11 was made by Mr. Stuck and seconded by Mr. Wertz. After roll call, all Supervisors present voted affirmatively except for the following:

Mr. Stuck abstained from voting on Action Item #1, abstained from voting on payment of Check # 114910, and voted NO on Action Item #5. Mr. Wertz abstained from voting on Fire Fund #14 and voted NO on Action #5.

Action Items #1-4 and #6-11 were approved. -MOTION CARRIED

Action Item #5 was 2-2 (Mr. Royer-yea, Mr. Kocher-yea, Mr. Stuck-nay, and Mr. Wertz-nay). This item will be added to the agenda again at the next Board Meeting.

TOWNSHIP DIRECTORS

A. Zoning/Building Department –

1) Public Gathering Request-Wilson Junior Soccer Club

Motion to approve the public gathering request submitted by the Wilson Junior Soccer Club, contingent upon the receipt of all required certificates of insurance, payment for the field rentals, and payment of the late filing fee, was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, Mr. Royer abstained, and the remaining Supervisors present voted affirmatively. MOTION CARRIED

B. Parks and Recreation Department-No Report

C. Engineering Department– No Report

D. Finance Department– No Report

E. Human Resources– No Report

F. Public Works – Mr. Murray submitted a Monthly Report

G. IT Department – No Report

PUBLIC SAFETY

A. Police Department –Chief Brock submitted a Monthly Report

B. Township of Spring Fire Rescue Services–No Report

C. West Side EMAs –No Report

D. Western Berks Ambulance Association– Monthly Report Submitted

SOLICITOR: – No Report

OLD BUSINESS: – None

NEW BUSINESS: –None

ANNOUNCEMENTS:

1) Letter from Nicholas Stoltzfus Foundation regarding sewer line replacement.

2) 2025 Berks County Convention- This year, it will be held on Thursday, October 16th, from 5:00 p.m. to 9:30 p.m. at the Olley Valley Fair Center. Please RSVP to Mary by October 1st.


3) Letter from Governor Josh Shapiro-September 11th National Memorial Trail Alliance

4) The next Board Meeting of Supervisors is scheduled for Tuesday, October 14th, 2025.

ADJOURNMENT: There being no further business, Vice-Chair Royer adjourned the meeting at 7:50 p.m.



Respectfully submitted,



Mary L Rossi

Township Secretary