

Township of Spring Parks and Recreation Board
Meeting Minutes – October 16th, 2025

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:07 p.m. in the Public Meeting Room at the Township Administration Building. The following members were present: Keith Stamm, Michael Kocher and Janice Varone. William Aukamp and Sarah Herchelroth were present via Microsoft Teams. Also present, Judy Houck, Director of Parks and Recreation and Samantha Binkley, Administrative Assistant.

Amendments to the October 16th, 2025 Agenda- None.

Approval of Minutes

Motion made by Mr. Stamm, seconded by Mr. Kocher to approve the minutes of the August 21st, 2025 meeting. MOTION CARRIED 6-0.

Courtesy of the Floor

No members of the community were present.

General Report

Ms. Houck answered questions regarding the submitted reports. Mr. Kocher inquired as to how the pavilion rental numbers measured up in comparison to last year. Ms. Houck stated that our numbers between this year and last year are quite comparable.

Mr. Stamm mentioned that he attended a meeting at the Penn State Berks campus in reference to the Gring's Mill trails being extended from Broadcasting Square through Penn State's campus to Gring's Mill Park, with the intent of making both locations connect and making the trails easily accessible. Mr. Bashore inquired as to whether the Department would be responsible for any of the funding for that project. Ms. Houck believes that the Township is expected to be partially responsible, though the extent to which has yet to be determined.

Old Business

Kline's Creek Park-Master Site Plan Update- The committee has the first draft of the Master Site Plan and it is currently under review.

Summer Playground Program- Ms. Houck distributed the 2026 Summer Rates Review document. In 2016, the Board of Supervisors directed the Department to work towards only requiring 25% of the operating costs to be covered by the Township. The Department was making strides to that end until 2020. In 2025, the Township funded 50% of the program expenses. If the customer fees do not increase in 2026, it is estimated that the Township will cover 60% of the cost of the program. Leader salaries are the largest program expense.

Discussion was held regarding the 2026 rates. Board concerns included: ensuring that salaries remain competitive so the Department can attract qualified staff, the amount of funding the Township is willing to provide, keeping the program affordable for residents and the possibility of transferring program administration to the YMCA like other local municipalities have done. Ms. Houck will gather information regarding the YMCA program and distribute it with the November meeting packet.

New Business

West Wyomissing Park Phase I- Ms. Houck provided the Board with a diagram of Phase I for West Wyomissing Park. There was some discussion as to whether the area would be entirely fenced in. Additional plans and details will be submitted to the Board for final approval before moving forward. Mr. Stamm expressed possible concern about paving the walking paths in sections, Ms. Houck agreed to express the concern to the consultant. Ms. Houck then asked for opinions regarding using bleachers as seating, to which Mr. Bashore expressed concern over the possible hazards they could present. If in the future, it was decided that more seating would be necessary, bleachers could be easily added. Ms. Herchelroth agreed, adding that any seating needs to be bolted down to reduce vandalism. Mr. Stamm mentioned camera surveillance would probably be necessary in the future.

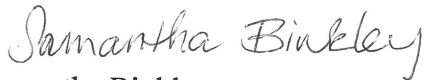
Upcoming Events

Fall Programs are currently underway while the finishing touches are being made to the Winter/Spring Programs. The Winter/Spring 2026 Brochure is expected to be in the mail by December 15th, 2025. The final day for Pavilion Rentals is October 31st, 2025. The pickleball courts at Cornwall Terrace park have been paved, with the completion of the project projected to occur within three to four weeks. Mr. Stamm then noted that the suggestion of the Board to not put the pickleball courts at Cornwall Terrace Park was not heeded.

The West Wyomissing Park Master Site Plans were provided to the Board members. Ms. Houck also stated that the outcome of the grant request for Phase II should be known by the end of November.

Adjournment- *Motion made by Mr. Kocher, seconded by Mr. Stamm to adjourn the meeting at 7:59 p.m. MOTION CARRIED 6-0*

Respectfully submitted,



Samantha Binkley
Administrative Assistant