



**TOWNSHIP OF  
SPRING**  
Board of Supervisors

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**BUDGET & REGULAR MEETING MINUTES**

**OCTOBER 27<sup>TH</sup>, 2025**

**BUDGET REVIEW:**

The duly advertised preliminary budget review portion of the meeting began at 5:30 p.m. The first review covered the proposed preliminary budget numbers for the Parks and Recreation Department. Mr. Groller and Ms. Houck presented information to the Board for review and answered questions. The second portion of the proposed preliminary budget covered non-specific departmental expenses and revenues.

*Mr. Stuck recessed the budget portion of the meeting at 6:22 p.m.*

*Mr. Stuck reconvened the budget review meeting at 7:00 p.m. and adjourned the meeting.*

**CALL TO ORDER:** Supervisor Stuck called the regular meeting of the Board of Supervisors to order on Monday, October 27<sup>th</sup>, 2025, at 7:00 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**PLEDGE TO THE FLAG**

**ROLL CALL:** Upon roll call, Supervisors Kocher, Wertz, and Stuck were present. Ms. Smith and Mr. Royer joined by teleconference. Also, present were John Groller, Township Manager, Dean Murray, Assistant Township Manager, Mary L. Rossi, Township Secretary, Jen Bensinger, GIS Engineering & Planning Coordinator, Jeremy Baez-Reyes, Information Systems Manager, Colin Hackman, Fire Chief, Judy Houck, Director of Parks and Recreation, Aaron Wozniak, Director of Zoning and Codes Enforcement, Steve Brock, Police Chief, Jason Reichert, Director of Engineering and Planning, Toni Tucci, Western Berks Ambulance Association, Dan Becker, Esquire, Michael C. Smith, and Darryl & Diane Dunkleberger.

**ANNOUNCEMENTS:**

Mr. Stuck stated that an Executive Session was held prior to this meeting to discuss personnel matters.

**AGENDA AMENDMENT:** None

**OPEN TO THE FLOOR:**

Darryl Dunkleberger, 95 Gelsinger Rd, said he would like to address the possible truck traffic in the Township from a proposed warehouse on Krick Lane in South Heidelberg Township.

Mr. Dunkleberger expressed his concern and questioned whether Gelsinger Road or Chapel Hill Road has weight restrictions for trucks, noting that trucks will most likely use these roads as shortcuts to SR. 222 and that he would like to see restrictions put in place. Mr. Dunkleberger said that trucks currently use these roads as shortcuts, noting all the hills and turns, and the issue of when you meet the trucks under the culvert underneath the railroad bridge, as it is dangerous, and additionally, trucks cannot make the turn from Chapel Hill Road onto Fritztown Road. Mr. Dunkleberger said that he would like to see something done with the intersection of Chapel Hill Road and Fritztown Road. Mr. Stuck agreed, noting that Fritztown Road is a State road and will involve PennDOT.

Ms. Smith suggested adding this issue to the Transportation Advisory Committee's (TAC) Agenda for review and a recommendation. Mr. Dunkleberger said he would like to see, at a minimum, a 3-way stop sign at that location.

Michael C. Smith, 2422 Cleveland Avenue, addressed the Board regarding his concern that he believes fire hydrants are not being flushed on a regular schedule as required and that fire trucks may not be able to hook up to the hydrants in an emergency. Mr. Smith noted seeing sediment in the water and is concerned that sediment deposits will enter the pumpers, causing issues. Mr. Smith said that last year, the water main was replaced from West Wyomissing Boulevard up to the apartments. Mr. Smith said he called PA American Water Company but did not get any answers.

Mr. Murray confirmed with Mr. Stuck that PA American Water Company flushes the hydrants, noting that they are to be flushed twice a year.

Mr. Becker suggested that Mr. Smith also submit a complaint to the Public Utility Commission.

Toni Tucci, of Westen Berks Ambulance Association, updated the Board on municipalities that are coming on Board with a municipal membership.

**ACTION ITEMS FOR APPROVAL:**

Below are all items requiring action by the Board. Comments and discussion points are listed under the corresponding item.

1. Minutes of the October 14<sup>th</sup> Board of Supervisors Meeting

2. List of Bills for Approval

1. 01-General Fund - \$ 216,946.35
2. 04-Refuse Tax Fund- \$40,901.86
3. 08-Sewer District #3 Fund-\$641,862.71
4. 14-Fire Protection-\$13,247.25
5. 18-Capital Fund-\$27,551.81
6. 85- Developer Escrow- \$675.00

**ACTION ITEMS FOR APPROVAL:** (Continued)

3. Construction Masters Services, LLC Payment Application  
Construction Masters Services LLC (CMS) submitted Application for Payment No. 1 in the amount of \$69,965.39 for work completed for the Broadcasting Road Storm Sewer Replacement Project. Great Valley Consultants (GVC) and the Infrastructure Committee (IC) reviewed the application and recommended approval of payment.
4. Adoption of F.O.G. Ordinance- Ordinance # 470  
Mr. Murray stated that the Solicitor's office reviewed and advertised the proposed Ordinance for adoption by the Board.
5. Batting Cage Installation- General Frank's Field  
Ms. Houck noted that the Liberty/Wilson Youth Baseball and Softball organization requested permission to install a batting cage outside of the outfield fence, along the first base line side of the field. Ms. Houck stated that the organization will be responsible for all costs associated with the purchase and installation of the batting cage. The Parks and Recreation Board reviewed the request and recommended approval.  
  
Ms. Houck confirmed for Mr. Royer that the batting cage would belong to the Association and that, if the long-term lease agreement ended, they would need to remove it.
6. Conditional Offer of Employment- Vacant Fire Fighter EMT position  
Chief Hackman requested authorization to make a conditional offer of employment for the vacant full-time Firefighter/EMT position, contingent upon successful completion of all required background checks.
7. Conditional Offer of Employment-Public Works Director  
Mr. Groller requested approval to extend a conditional offer of employment to a candidate for the open Public Works Director position, with a starting salary of \$104,000.00, contingent upon the successful completion of all required background checks. Mr. Groller confirmed for Mr. Stuck that the candidate would not be eligible for a wage increase January 2026.
8. Formal Offer of Employment- Public Works Maintenance Position  
Mr. Murray requested authorization to extend a formal offer of employment to Alec Piontek to fill the open Public Works Maintenance Position, with a starting hourly rate of \$24.83.
9. LSA Grant Resolution  
Mr. Murray requested approval to create a resolution and to apply for the LSA Grant for an addition to the Public Works Garage.
10. Wheatfield Road Bid Recommendation  
Mr. Reichert stated that bids for the project were received last week. Of the three (3) bids received, H&K was the lowest bidder at \$664,805.25. Great Valley Consultants (GVC) reviewed the bid and recommended approval to award the contract to H&K. After discussion, the Board approved awarding the bid to H&K, pending review by the IC Committee.

**ACTION ITEMS FOR APPROVAL:** (Continued)

Motion to approve Action Items #1-9 was made by Mr. Wertz and seconded by Ms. Smith. Upon roll call, all Supervisors voted affirmatively, with Mr. Wertz abstaining from voting on payment for Fire Fund #14 & Action Item #6, Ms. Smith abstained from voting on payment for Paragon Consulting Group, and Mr. Stuck abstained from voting on payment of Check # 115150. MOTION CARRIED

Motion to approve Action Item #10, the bid submitted by H&K for the Wheatfield Road Stabilization Project, conditioned upon the review and approval by the IC Committee, was made by Mr. Wertz and seconded by Mr. Kocher. Upon roll call, all Supervisors present voted affirmatively.  
MOTION CARRIED

**TOWNSHIP DIRECTORS**

- A. Zoning/Building Department – Mr. Wozniak submitted a monthly report.  
Mr. Kocher asked about the yard rubbish listed in the report on Redwood Avenue.
- B. Parks and Recreation Department-Ms. Houck submitted a monthly report.
- C. Engineering Department-No Report
- D. Finance Department– No Report
- E. Human Resource - No Report
- F. Public Works – Mr. Murray submitted a monthly report, and he is excited for the new Public Works Director coming on Board.
- G. IT Department - No Report

**PUBLIC SAFETY**

- A. Police Department – Chief Brock submitted a monthly report.
- B. Township of Spring Fire Rescue Services - Chief Hackman stated that there are no fire hydrants out of service in the Township, noting that the Department flushes the hydrants before connecting a hose to them.
- C. West Side EMA - No Report
- D. Western Berks Ambulance Association - Monthly Report Submitted

**SOLICITOR:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ANNOUNCEMENTS/COMMUNICATIONS:**

- 1) Thank You Letter from the Lion's Club
- 2) The next Supervisors' Meeting includes the duly advertised meeting of a review of the Preliminary 2026 Budget and is scheduled for Monday, November 10<sup>th</sup> at 7:00 p.m. (budget review 5:30 p.m.-6:30 p.m.)

**ADJOURNMENT:** There being no further business, Supervisor Stuck adjourned the meeting at 7:30 p.m.

Respectfully submitted,

  
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Mary L Rossi  
Township Secretary