



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA
2850 WINDMILL RD.
READING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
Website: springtwpberks.org

RE-ORGANIZATION MEETING MINUTES JANUARY 5TH, 2026

CALL TO ORDER: The 2026 Re-Organization Meeting of the Township of Spring Board of Supervisors was called to order by Vice-Chairperson Royer on Monday, January 5th, 2026, at 7:13 p.m., in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Mr. Royer swore in the newly elected officials Supervisor Lauren K. Robertson, Supervisor Zach A. Zeoli, and Tax Collector Stephen B. Skrocki.

ROLL CALL: Upon roll call, Supervisors Robertson, Royer, Stuck, Wertz, and Zeoli were present. Also present were the Township Manager John Groller, Assistant Township Manager Dean Murray, Township Secretary Mary Rossi, GIS Engineering & Planning Coordinator Jen Bensinger, Information Systems Manager Jeremy Baez-Reyes, Fire Chief Colin Hackman, Director of Parks and Recreation Judy Houck, Director of Public Works Craig Conrad, Director of Zoning & Codes Enforcement Aaron Wozniak, Police Chief Steve Brock, Director of Engineering and Planning, Jason Reichert, Dan Becker; Esquire, Jeremy Zaborowski, Barry Ulrich, Ron & Patty Keating, Stephen & Cathy Skrocki, Jim Moll, State Representative of the 129th District Johann Cepeda-Freytiz, Dolores Martinez of the 129th District, family members of Supervisors Lauren Robertson & Zach Zeoli.

CHAIRPERSON PRO-TEM: Solicitor Becker was appointed Chairperson Pro-Tem.

ELECTION OF CHAIRPERSON: The Chairperson Pro-Tem proceeded with the election of the Chairperson of the Board of Supervisors for 2026.

Ms. Robertson nominated Mr. Royer for the position of Chairperson.

A motion to close the floor for nomination of Chairperson was made by Mr. Stuck and seconded by Mr. Wertz. All Supervisors present voted affirmatively. MOTION CARRIED

A motion to nominate Mr. Royer Chairperson was made by Mr. Stuck and seconded by Mr. Wertz. All Supervisors present voted affirmatively. MOTION CARRIED

ELECTION OF VICE-CHAIRPERSON: Chairperson Royer opened the floor for nominations for Vice-Chairperson. *Mr. Royer nominated Mr. Stuck and Mr. Wertz seconded the motion. Motion to close the floor for nominations of Vice-Chairperson was made by Mr. Zeoli and seconded by Mr. Royer. All Supervisor present voted affirmatively. MOTION CARRIED*

Motion to nominate Mr. Stuck as Vice-Chairperson was made by Mr. Zeoli and seconded by Mr. Royer. All Supervisors present voted affirmatively. MOTION CARRIED

APPOINTMENT OF TOWNSHIP POSITIONS & SETTING OF BONDS (Items 8 – 18)

8. Appointment of Township Manager/Right-to-Know Officer – John Groller
9. Appointment of Assistant Township Manager/Assistant Right-to-Know Officer – Dean Murray
10. Appointment of Township Secretary – Mary L. Rossi
11. Appointment of Township Assistant Secretary – John Groller
12. Appointment of Township Treasurer – Tracy Daniels
13. Appointment of Township Assistant Treasurer – Marcy Owens
14. Appointment of Township Solicitor – The firm of Kozloff-Stoudt, Attorneys
15. Setting Bond for Township Manager– \$100,000.00
16. Setting Bond for Treasurer and Assistant Treasurer – \$1,000,000.00/each
17. Setting Blanket Bond for Secretary, Assistant Secretary, and Board of Supervisors–\$500,000.00/each
18. Setting of Bond for Tax Collector – \$25,000,000.00

Motion to approve Appointments and Bonds, Items #8 through #18, was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, All Supervisors present voted affirmatively. MOTION CARRIED

RESOLUTIONS #2026-01 – #2026-08 (Items 19 – 26)

19. Naming Depositories – Resolution #2026-01
20. Withdrawal of Funds– Resolution #2026-02
21. Naming Collector of Unpaid Real Estate Taxes, Fire Hydrant, Street Lighting and Refuse Taxes – Resolution #2026-03 – Stephen B. Skrocki
22. Naming of Chief Administrative Officer for the Township Pension Fund for Uniformed & Non-Uniformed – Resolution #2026-04 – Tracy Daniels
23. Fee Schedule – Resolution #2026-05
24. Naming of Auditing Firm – Cherry Bekaert Advisory, LLC. – Resolution #2026-06
25. Appointment of Systems Design Engineering, Inc. as Sewage Enforcement Officer (per attached list) – Resolution 2026-07– Alternate SEO-Aaron Wozniak
26. Resolution 2026-08-Police Pension Contribution

RESOLUTIONS #2026-01 – #2026-08 (Items 19 – 26) (Continued)

Motion to approve Resolutions 2026-01 thru 2026-08; Action items #19 through #26 was made by Mr. Wertz and seconded by Mr. Stuck. Upon roll call, All Supervisors present voted affirmatively.
MOTION CARRIED

ADDITIONAL APPOINTMENTS AND CONFIRMATIONS

27. Appointment of Emergency Management Coordinator – Thomas M. Bausher and Assistant Emergency Management Coordinator – Johnathan Fritz

Motion to approve the appointment of Emergency Management Coordinator Thomas M. Bausher and Assistant Emergency Management Coordinator Johnathan Fritz was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. **MOTION CARRIED**

28. Appointment of two members to the West Side Emergency Management Agency Member – Mr. Zeoli and Alternate– Ms. Robertson.

Motion to approve the appointment of Mr. Zeoli as member and Ms. Robertson as alternate member of the West Side Emergency Management Agency was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. **MOTION CARRIED**

29. Appointment of the following terms:

- a. Planning Commission-LeRoy Schannauer, Barry Ulrich – 4-year term (1/07/30), Kent L. Himelright– (1/10/28-Filling Opening)
- b. Library Board– Donna Bird & Jennifer Yetter– 3-year term (1/08/29)
- c. Zoning Hearing Board –Emily McNulty– 3-year term (1/08/29)

Motion to approve the appointments as listed in Action Item #29, items a., b., & c. was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. **MOTION CARRIED**

30. Appointment of Infrastructure Committee Members – 1-year term (1/04/27)
Michael S. Wertz, Craig Conrad, Allan Kreider, Sarah P. Ehrlich, and LeRoy Schannauer

Motion to approve the appointments of the members of the Infrastructure Committee was made by Mr. Stuck and seconded by Ms. Robertson. Upon roll call, all Supervisors present voted affirmatively.
MOTION CARRIED

31. Appointment of Transportation Advisory Committee – 1-year term (1/04/27)
Michael S. Wertz, Craig Conrad, Jesse Royer, Chief Brock, and Brad Weisman

Motion to approve the appointment of the members of the Transportation Advisory Committee was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively.
MOTION CARRIED

32. Appointment of Agricultural Security Area Advisory Committee – 1-year term (1/04/27)
Jesse Royer, Ed Hartman, James Balthaser, Diane Young, and Allan Kreider

33. Appointment of Planning/Roads & Traffic Consultant– Kraft Engineering, LLC-Scott Anderson

34. Appointment of Township Engineer– Great Valley Consultants

ADDITIONAL APPOINTMENTS AND CONFIRMATIONS (Continued)

35. Appointment of Waste Water Treatment Facilities Consulting Engineer – Entech Engineering, Inc.
36. Appointment of Building Inspectors –LTL Consultants
37. Confirmation of Fire Police Officers – Special Fire Police Captain Ron Zdunowski, Special Fire Police Lieutenant Keith Kerns, Special Fire Police Officer Frederick Wolfe, and Special Fire Police Officer Chad Kline.
38. Appointment of Fire Marshall/Fire Code Official – Troy Hatt
39. Appointment of Vacancy Board Chairperson – 1-year term (1/04/27) Richard Bashore
40. Appointment of delegates to the State Association's Convention and Voting Delegate – All Supervisors and George Stuck III as Voting Delegate.
41. Emergency Declaration Authorization –Tom Bausher and Board Chairperson
42. Appointment of Representatives to Berks County Cooperative Purchasing Council – Dean Murray and Judy Houck

Motion to approve Action Items #32 through #42; appointments and confirmations was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively.

MOTION CARRIED

43. Ambulance Service Committee– John Groller, Colin Hackman and George Stuck III.

Motion to approve the appointments for the Ambulance Service Committee was made by Mr. Wertz and seconded by Mr. Stuck. Upon roll call, All Supervisors present voted affirmatively.

MOTION CARRIED

44. 2026 Board of Supervisors Internal Committees

Motion to table Action Item #44, Supervisor Internal Committees, was made by Mr. Stuck and seconded by Mr. Zeoli. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

ADJOURNMENT: With no further business, Chairperson Royer adjourned the Reorganizational Meeting and called the Regular Board of Supervisors Meeting to order.

Respectfully submitted,

Mary L Rossi

Mary L Rossi
Township Secretary

