



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA
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REGULAR MEETING MINUTES JANUARY 5th, 2026

CALL TO ORDER: Chairperson Royer called a regular business meeting of the Board of Supervisors to order on Monday, January 5th, 2026, at 7:30 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

MOMENT OF SILENCE:

Mr. Royer requested everyone to rise and take a moment of silence to honor and remember former Township Manager Sharon Miller, who passed away December 19th, 2025.

ROLL CALL: Upon roll call, Supervisors Robertson, Royer, Stuck, Wertz, and Zeoli were present. Also present were the Township Manager John Groller, Assistant Township Manager Dean Murray, Township Secretary Mary Rossi, GIS Engineering & Planning Coordinator Jen Bensing, Information Systems Manager Jeremy Baez-Reyes, Fire Chief Colin Hackman, Director of Parks and Recreation Judy Houck, Director of Public Works Craig Conrad, Director of Zoning & Codes Enforcement Aaron Wozniak, Police Chief, Steve Brock, Director of Engineering and Planning, Jason Reichert, Dan Becker; Esquire, Jeremy Zaborowski, Barry Ulrich, Ron & Patty Keating, Stephen & Cathy Skrocki, Jim Moll, State Representative of the 129th District Johanny Cepeda-Freytiz, Dolores Martinez of the 129th District, family members of Supervisors Lauren Robertson & Zach Zeoli.

AGENDA AMENDMENTS: None

RECOGNITION: Ronald J. Keating

Mr. Royer read and presented a Certificate of Service from the Pennsylvania State Association of Township Supervisors, (PSATS), to Mr. Keating, honoring his many years of service to the Township and its residents serving on the Planning Commission. Mr. Keating was commended for a job exceptionally well done. The residents of the Township are fortunate to have benefitted from Mr. Keating's leadership and can take great pride in all that he has accomplished on their behalf. Mr. Keating is recognized for his sacrifices and hard work that come with serving the public. Mr. Royer thanked Mr. Keating for all that he has done for the Township.

RECOGNITION: Ronald J. Keating *(Continued)*

Mr. Keating stated that it was his pleasure to serve on the Planning Commission, reminiscing the first time he and Mr. Ulrich were at a meeting, and how they were added to a list to serve. Mr. Keating read an excerpt from Planning Commission of the Township of Spring's Minutes of January 3rd, 2002, noting that it was twenty-four (24) years ago, citing the names of all who were in attendance, including the newly appointed members, Mr. Keating and Mr. Ulrich.

Mr. Stuck said that serving on the Planning Commission with Mr. Keating has been a pleasure and that Mr. Keating has been a great asset to the Township.

OPEN TO THE FLOOR:

State Representative of the 129th District, Johanny Cepeda-Freytiz wished everyone a very prosperous new year. Ms. Cepeda-Freytiz stated as the Township's State Representative, she would like to continue to work with the Township and would like to set up a time to meet to discuss the Township's priorities before Governor Shapiro addresses his budget. Ms. Cepeda-Freytiz said that she loves celebrating and welcoming people into public service and presented Certificates of Recognition and Congratulations to the newly elected officials, Supervisor Lauren Robertson, Supervisor Zach Zeoli, and Tax Collector Stephen Skrocki.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below.

Comments and discussion points are listed under the corresponding item.

1. Minutes from the December 22nd Board of Supervisors Meeting

2. List of Bills for Approval

01. General Fund - \$422,278.90

02. Street Lighting Tax Fund-\$27,591.74

03. Fire Hydrant Tax Fund - \$8,982.91

04. Refuse Tax Fund-\$140,934.15

08. Sewer District #3 Fund- \$621,129.87

14. Fire Protection- \$129,918.66

18. Capital Fund- \$20,288.68

85. Developer Escrow-\$14,685.30

3. Authorization to Pay Bills Between Meetings

Mr. Groller requested authorization from the Board to pay bills before the next Board of Supervisors Meeting if needed, due to three weeks between meeting due to re-organizing.

4. Transportation Advisory Committee (TAC) Recommendation

Mr. Reichert stated the recommendation from TAC is for the Board of Supervisors to authorize staff to contact Sinking Spring Borough requesting the removal of shrubbery at 2931 Reedy Road that is affecting site distance. Concerns came in from residents about speeding along that roadway and the ability to safely exit driveways. The vegetation is in the Township but is Sinking Spring Borough's property.

ACTION ITEMS FOR APPROVAL: (Continued)

5. Animal Control Services Agreement

The revised agreement with Lost & Found Animal Control Services LLC has been reviewed by the Solicitor's office per the Board's request. Last year, there were 10 dogs taken in from the Township. Mr. Groller indicated that the contact at the Lost & Found Animal Control Services relayed to staff that they take dogs and all farm animals, except for cats.

Motion to approve Action Items #1-5 was made by Mr. Wertz and seconded by Mr. Stuck. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

Mr. Stuck asked State Representative Johanny Cepeda-Freytiz if perhaps her office could spearhead something County-wide for animal control services, noting that in 2025, it cost the Township \$3,000.00 per dog.

Mr. Zeoli stated that a constituent reached out to him with concerns about cats in the Township, stating that if the animal control agreement does not accept cats, perhaps it is something to think about in the future. Mr. Becker noted the contract does specify cats, so he is unsure why they are refusing cats, and that this is something that needs clarified in agreement with Lost & Found Animal Control Services.

Mr. Wozniak stated that the Township renewed its contract with No-Nonsense Neutering and the Township would provide a voucher if a resident caught a feral cat, and they can take it to No-Nonsense Neutering to have the cat neutered. Mr. Wozniak confirmed for Mr. Royer 7 vouchers were issued in 2025. Mr. Zeoli requested that the program be added to the Township Website.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department -No Report
- B. Parks and Recreation Department-No Report
- C. Engineering/Planning Department-No Report
- D. Finance Department - No Report
- E. Human Resources - No Report
- F. Public Works -No Report

PUBLIC SAFETY

- A. Police Department- No Report
- B. Township of Spring Fire Rescue Services-No Report
- C. West Side Regional EMA-No Report
- D. Western Berks Ambulance Association-No Report

SOLICITOR – No Report

OLD BUSINESS: –Tax Collector Request

Mr. Skrocki addressed the Board regarding possibly collecting real estate taxes of Township residents at the municipal building and asked if the Township would charge him rent to utilize the current space at the Township's administrative building. Mr. Skrocki said, as the elected tax collector, he has the option to not only the County and Township taxes, but also the school taxes. The school district taxes would be approximately 10,500 tax bills, and he would be in the office 3-4 days a week in July and August. Towards end of October, he would also be in the office more, as that is the end of the base period before the penalty kicks in.

Mr. Skrocki said that he has not made a formal decision but said that the school district would like to know this week if he will be collecting the school district taxes or if he will be signing the Deputization Agreement to have the district collect the taxes.

Mr. Skrocki briefed the Board on the hundreds of calls and emails he receives, noting that the current system is confusing.

Key Discussion Points:

- For the tax collectors deputizing the school district to collect the taxes, the tax payers will still be able to pay at Fulton Bank or send it to their lock box.
- The school district's administrative office has been moved to Westview Drive; tax payers are able to pay their taxes at that location or use their drop box. If Mr. Skrocki were to collect the school taxes, tax payers would not be able to pay their school taxes at Fulton bank.
- The school district levies a \$10.00 per Capita Bill Tax that is collected in April
The school district will collect this tax, which will still be confusing for tax payers due to needing to pay taxes at different locations, and the cost to collect this bill is extraordinarily high.
- Concern for administrative staff on days the tax collector is not in the office, and a backlog in the parking lot
- Suggestion- Mr. Skrocki to collect taxes at the school district's new administration building if they have the room.

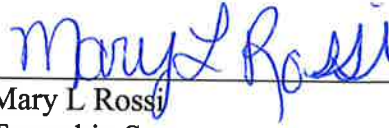
NEW BUSINESS: -None

ANNOUNCEMENTS: The next meeting will be held at 7:00 p.m. on Monday, January 26th, 2025.

ADJOURNMENT:

There being no further business, Chairperson Royer adjourned the meeting at 8:00 p.m.

Respectfully submitted,



Mary L Rossi
Township Secretary

