

Township of Spring Parks and Recreation Board
Meeting Minutes – December 18th, 2025

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:01 p.m. in the Public Meeting Room at the Township Administration Building. The following members were present: Keith Stamm, Michael Kocher, Sarah Herchelroth and Janice Varone. William Aukamp was present via Microsoft Teams. Also present, Judy Houck, Director of Parks and Recreation and Samantha Binkley, Administrative Assistant.

Amendments to the December 18th, 2025 Agenda- None.

Approval of Minutes

Motion made by Mr. Stamm, seconded by Mr. Kocher to approve the minutes of the November 20th, 2025 meeting. MOTION CARRIED 6 - 0.

Courtesy of the Floor- None.

General Report

Ms. Houck informed the Board that the Board of Supervisors approved the 2026 Summer Playground Program fees. She also let the Board know that if they wished to further investigate using the YMCA Summer Playground Program for 2027, they would need to do so and come to a decision by September of 2026 to allow time for advertising the updated fees and program in the Winter/Spring 2027 brochure.

Ms. Houck informed the Board that the Cornwall Terrace pickleball court installation was delayed, however the issue has since been resolved. The project is set to be completed. She then went on to update the Board on the success of the Red Caboose Christmas event, which had approximately 180 attendees over the course of the event.

Aeration and seeding of the athletic fields was not completed before the onset of winter weather due to the Township's Leaf Collection Program. If weather conditions and staffing levels permit, these processes, plus the installation of grow blankets, will be completed by March 1st.

The Winter/Spring 2026 brochure is currently in the mail for Township residents.

Old Business

Kline's Creek Park-Master Site Plan Update- The final draft of the Master Site Plan for Kline's Creek Park was provided to the Board. The presentation for the Master Site Plan will be held January 15th, 2026 at 6:00 p.m. in the Township Administration Building. The Parks and Recreation Board meeting is set to immediately follow the presentation of the Master Site Plan.

Summer Playground Program- Letters have been sent to the staff from the 2025 Summer Playground Program leaders to see if they will be returning to staff the 2026 Summer Playground Program. Advertising for staff employment will be sent to local schools and has already been included in the Winter/Spring 2026 brochure.

Old Business Continued:

Special Events Updates- The upcoming Special Events for the Winter/Spring 2026 season are as follows:

- 37th Annual Spring Township Easter Egg Hunt on Wednesday, April 1st, 2026 at 4:30 p.m. at Shiloh Hills Park
- Spring Township Night at the Fightin' Phils on Saturday, April 11th, 2026 at 5:15 p.m.
- The Youth and Senior Fishing Rodeos on Saturday, April 18th, 2026 at 8:00 a.m. and 10:00 a.m. respectively at Cacoosing Meadows Park
- Touch-A-Truck on Saturday, May 9th, 2026 at 11:00 a.m. at Shiloh Hills Park

Park Facility Updates- The meeting with the contractor for Colony Park's tennis court has been delayed due to weather. The meeting will be taking place in early 2026 when the weather allows.

2026 Budget- The 2026 Budget is scheduled for adoption at the Board of Supervisors meeting on Monday, December 22nd, 2025. There are no additional updates to the budget.

West Wyomissing Park-Phase I- DCNR has nominated the Township's grant application to the National Parks Service for federal funding for \$1 million dollars. Additional grant application paperwork is due March 27th, 2026 for the National Park Service review.

The Township has budgeted for the design of Phase II, which is set to be completed during the building of Phase I.

General Comments- None.

New Business

No additional new business.

General Comments- None.

Announcements

List of Upcoming Programs and Events

Program registration begins January 2nd for Township residents and January 9th for non-residents. Pavilion and athletic field reservations begin January 15th.

Next Meeting- January 15th, 2026- The Kline's Creek Park Master Site Plan Update Meeting will be held at 6:00 p.m. The Board meeting is set to immediately follow.

Adjournment- *Motion made by Mr. Stamm, seconded by Mr. Kocher to adjourn the meeting at 7:21 p.m. MOTION CARRIED 6-0.*

Respectfully submitted,

Samantha Binkley
Administrative Assistant