

Township of Spring Parks and Recreation Board
Meeting Minutes – January 15th, 2026

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 6:53 p.m. in the Public Meeting Room at the Township Administration Building. The following members were present: Keith Stamm, Michael Kocher, Sarah Herchelroth and Janice Varone. Also present, Judy Houck, Director of Parks and Recreation, and Samantha Binkley, Administrative Assistant.

Amendments to the January 15th, 2026 Agenda- None.

Approval of Minutes

Motion made by Mr. Stamm, seconded by Mr. Kocher to approve the minutes of the December 18th, 2025 meeting. MOTION CARRIED 5 - 0.

Courtesy of the Floor- None.

General Report

Ms. Houck informed the Board that registration for Winter/Spring programs opened to residents of the Township on January 2nd, 2026, and January 9th, 2026 for non-residents. Reservations for sports fields and pavilions began on January 15th, 2026.

Ms. Houck informed the Board that the Board of Supervisors approved several purchase orders to cover the cost of play equipment repairs after GameTime, the manufacturers of the equipment, assessed each of the parks and notated what needed to be improved. The parts have yet to arrive. The Board of Supervisors also approved granting Penn State Berks \$25,000.00 to support the installation of a proposed trail through campus that would connect the new Broadcasting District to Gring's Mill through the campus. The trail will be Penn State Berks' responsibility to maintain.

Ms. Houck also informed the Board that the printing of the Parks and Recreation brochures was put out to bid and awarded. The mailing list for the brochures is set to be updated due to approximately 400 residential addresses missing from the list.

Old Business

Kline's Creek Park-Master Site Plan Update- Ms. Varone inquired, after the Kline's Creek Park Update Meeting, as to whether additional training required for the Township's maintenance team for the proposed plan is included in the budgeted funds. Ms. Houck assured the Board that some of the training required is possible to do in-house and that free webinars exist through certain channels. Ms. Houck informed the Board that the only budgeted funds for Kline's Creek Park in 2026 are to finish the Master Site Plan. Next steps will include looking into additional funding sources for the Park.

Motion made by Mr. Stamm, seconded by Ms. Herchelroth, to recommend that the Board of Supervisors adopt the Kline's Creek Master Site Plan as presented. MOTION CARRIED 5-0.

Summer Playground Program- Registration for the Summer Playground Program opened on January 2nd, 2026, for residents of the Township and January 9th, 2026, for non-residents. The Summer Playground Program Supervisor position has been advertised. The current role

Old Business Continued-

Summer Playground Program Continued-

advertised will include more responsibilities for the supervisor. This position must be filled in order to run the program.

Special Events Updates- There are many volunteer opportunities available for all upcoming Special Events. The 37th Annual Spring Township Easter Egg Hunt will be held on Wednesday, April 1st, 2026, at Shiloh Hills Park. Spring Township Night at the Fightin' Phils will be held on Saturday, April 11th, 2026. The Youth and Senior Fishing Rodeos will be held Saturday, April 18th, 2026, for which the trout to stock the creek have already been ordered. Touch-a-Truck will be held Saturday, May 9th, 2026, at Shiloh Hills Park.

Park Facility Updates- The pickleball court installation at Cornwall Terrace Park has been completed. The lights for the tiered parking lot at Cacoosing Meadows Park have been ordered and will be installed upon delivery. The meeting with the contractor for the Colony Park tennis courts will hopefully take place in February, with installation ideally completed in August.

West Wyomissing Park-Phases I and II- The design for Phase I of West Wyomissing Park is set to be finalized and put into motion in 2026. DCNR announced on Monday, January 12th, 2026 that the Township was awarded the \$1,000,000.00 grant for West Wyomissing Park-the development of Phase II. The budget needs to be reassessed and resubmitted, as only \$1,000,000.00 of the \$1,200,00.00 requested was awarded. Ms. Houck needs to provide additional paperwork to the National Park Service by March 27th. The funds for the design of Phase II have been allocated for 2026 as well.

General Comments- None.

New Business

No additional new business.

General Comments- None.

Announcements

List of Upcoming Programs and Events- Is attached.

Much excitement and interest are being shown for our upcoming America 250 programs, with several reaching capacity shortly.

Next Meeting- The next Parks and Recreation Board meeting is scheduled for Thursday, February 19th, 2026 at 7:00 p.m.

Adjournment- *Motion made by Mr. Kocher, seconded by Mr. Stamm to adjourn the meeting at 7:30 p.m. MOTION CARRIED 5-0.*

Respectfully submitted,



Samantha Binkley
Administrative Assistant