



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA

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REGULAR MEETING MINUTES

MARCH 23RD, 2026

CALL TO ORDER: Vice-Chairperson Stuck called a regular business meeting of the Board of Supervisors to order on Monday, March 23rd, 2026, at 7:16 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Robertson, Wertz, Zeoli, and Stuck were present. Mr. Royer attended via teleconference. Also present were Township Manager John Groller, Assistant Township Manager Dean Murray, Township Secretary Mary Rossi, GIS Engineering & Planning Coordinator Jen Bensinger, Information Systems Manager Jeremy Baez-Reyes, Fire Chief Colin Hackman, Director of Parks & Recreation Judy Houck, Director of Public Works Craig Conrad, Director of Zoning & Codes Enforcement Aaron Wozniak, Police Chief Stephen Brock, Director of Engineering & Planning Jason Reichert, and Esquire Dan Becker. WFMZ, Township Tax Collector Steve Skrocki, and Stenographer Jolene Remus attended via TEAMS.

AGENDA AMENDMENTS: None

OPEN TO THE FLOOR: None

Vice-Chairperson Stuck recessed the regular meeting at 7:17 p.m. and opened the duly advertised Public Hearing for Raising Cane's Restaurants LLC.

Mr. Becker stated that a PRD Public Hearing was scheduled to discuss the Tentative Plan for Raising Cane's Restaurants LLC. A request was received from the applicant to continue the Hearing until Monday, April 27th, Board of Supervisors Meeting at 7:15 p.m. Ms. Remus, Stenographer for the Hearing, confirmed she was in attendance (on TEAMS). Mr. Becker entered into evidence Board Exhibit #1, a copy of the request from Raising Cane's Restaurant LLC asking for the extension.

Motion to reschedule the Tentative PRD Plan Hearing for Raising Caine's Restaurant LLC to April 27th at 7:15 p.m. was made by Mr. Wertz and seconded by Mr. Zeoli. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

Vice-Chairperson Stuck closed the Hearing and resumed the regular Board of Supervisors Meeting at 7:20 p.m.

Mr. Skrocki confirmed that he will not be collecting the Wilson School District Taxes for this term.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Minutes from the March 9th Regular Business Meeting
2. Approval to Amend February 23rd Minutes as noted.
3. List of Bills for Approval

01- General Fund - \$568,237.86

02- Street Lighting Tax Fund-\$3,443.12

03- Fire Hydrant Tax Fund- \$9,148.46

04- Refuse Tax Fund-\$53,164.10

08- Sewer District #3 Fund- \$125,802.35

14- Fire Protection- \$112,028.31

18- Capital Fund- \$5,377.16

85- Developer Escrow- \$15,807.06

Mr. Groller stated that the list of bills in the packets sent out on Friday were accurate. The list at everyone's seats, which updates the list of bills received since Friday, does not reflect the correct date. Mr. Groller asked for authorization to pay the bills and ratify them at the next meeting.

A motion to approve mailing the checks and to ratify the new list at the next Board Meeting was made by Mr. Wertz and seconded by Ms. Robertson. Upon roll call, all Supervisors present voted affirmatively. Mr. Stuck abstained from voting on the payment of bills for Darkside Vinyl Graphix and Reading Bearing & Drive Services. Mr. Wertz abstained from voting on the payment of Fire Fund 14. MOTION CARRIED

4. Adoption of Ordinance 472- Traffic Ordinance Amendment
5. Conditional Offers of Employment- The Board received three (3) conditional offers of employment for consideration of approval for the Public Works Department. Mr. Groller reported that one is for a termination that occurred in 2025, one is to fill a position resulting from a retirement in February 2026, and the third is an early hire to fill the mechanic position (will be retiring). Mr. Groller reviewed the cost summary he provided to the Board related to the Conditional Offers.
6. Resolution 2026-12-Green Light-Go-The application for the Green Light-Go Grant requires a Resolution to be included with the commitment letter and application.
7. Engineering Work Orders- Entech submitted two (2) engineering work orders for approval to complete work that was beyond the scope of work not covered by the grant for the police station camera system upgrades and stormwater runoff around the building.
8. Resolution 2026-13- Approval of the Emergency Operations Plan of the Westside Regional Emergency Management Agency.

ACTION ITEMS FOR APPROVAL: (Continued)

9. Authorization to Update Yard Waste Site Ordinance- Mr. Groller requested authorization to update the Township's Yard Waste Site Ordinance to reflect permanent summer hours as approved by the Board last year.
10. Authorization -Burn Ordinance-Chief Hackman stated that he is looking for authorization to work with the Solicitor's office to adopt an ordinance so that if a burn ban needs to be put in effect, staff may do so without having to wait for a Board Meeting. Chief Hackman stated that the Chair and Vice-Chair of the Board of Supervisors, himself, the Fire Marshal, and the Township Manager & Assistant Manager would be involved in the decision to implement a burn ban if warranted, and that the decision would be ratified at the next Supervisors meeting.

Chief Hackman confirmed for Ms. Robertson that a burn ban notice had previously been sent to residents via social media and that staff could also use Text My Gov to notify residents.
11. Release of Financial Security- Entech Engineering, Inc. reviewed the request submitted to the Township for the release of financial security for work completed on a private force main sanitary sewer. Entech Engineering Inc recommends approval of the release to the Klinger's in the amount of \$15,807.06.
12. Police Personnel- Mr. Groller requested authorization to take action as discussed in the Executive Session.

Motion to approve Action Items #1 & 3 through 12 was made by Mr. Stuck and seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

TOWNSHIP DIRECTORS:

A. Zoning/Building Codes Department–No Report

B. Parks and Recreation Department– Ms. Houck submitted a monthly report. Ms. Houck said that Township Night at the Reading Fightin' Phils is Saturday, April 11th. The game starts at 5:15 p.m., and tickets are available.

C. Engineering/Planning Department–Mr. Reichert stated that Mr. Becker brought documents that need to be executed by the Board this evening. Mr. Becker stated that the documents are for the dedication of Iroquois Avenue. Because they were received late today, Mr. Becker will review the documents to ensure everything is in order before releasing them.

D. Finance Department– No Report

E. Human Resources – No Report

F. Public Works

1) Mr. Conrad submitted a monthly report

Mr. Royer asked about the monthly water testing at Cacoosing Park listed on the report.

Ms. Houck explained that the Township has a well at the restroom building at the top of field 5, noting that the Township is required by the DEP to test the well water monthly for total coliform and nitrates, and explained the protocol if there were issues. Ms. Houck noted that there are three (3) wells at Cacoosing Park, and that this well is the only one used for human consumption (These wells are the only wells at Township parks).

TOWNSHIP DIRECTORS: (Continued)

F. Public Works (Continued)

- 2) Albert Drive Potential Sinkhole- Mr. Conrad reported that, per approval at the last Board meeting, a Geotech Study with ground penetrating radar was done at the site at the cost of \$12,000.00, and \$6,000.00 for document review and consultation. Mr. Conrad stated that he expects to receive a report next week. Mr. Conrad confirmed for Mr. Stuck that one lane remains blocked, noting that GVC agreed with the lane closing.

G. IT Department– Telephone System

Mr. Bayes-Reyes provided a memo to the Board regarding an issue with the Township's telephone system, noting that a quote to upgrade the phone system was provided in the fall during budget discussions. In February, at the Fire Station, the phone switch shut down overnight due to reaching maximum capacity, and fortunately, a physical restart brought the system back online. Mr. Baez-Reyes said that the last phone with a side cart completely failed and that purchasing more phone equipment is not possible, as these models have been retired for some time.

Mr. Groller said the Township's phone system is a System-Wide system that directly connects all Township buildings. Mr. Bayes-Reyes stated the quote was from last fall and that the representative will provide a new quote upon request.

After discussion, the Board authorized Mr. Bayes-Reyes to purchase a new Township Phone System at a cost not to exceed the previous quote of \$101,392.23 was made by Mr. Wertz and seconded by Mr. Zeoli. Upon roll call, all Supervisors present voted affirmatively.

MOTION CARRIED

PUBLIC SAFETY:

- A. Police Department –No Report
- B. Township of Spring Fire Rescue Services – No Report
- C. West Side Regional EMA – No Report
- D. Western Berks Ambulance Association–Submitted a monthly report

SOLICITOR: No Report

OLD BUSINESS:

- 1) Wings of the Meadow- Chief Hackman requested that the Board consider allowing for a drive path at the location, as there is only one place where the Fire & Rescue has to launch a boat if needed in a rescue situation, as occurred previously with an incident that occurred at the site. Mr. Groller confirmed that the presentation to allow the grass to grow was for the entire area at the Yerger Boulevard Site. Mr. Stuck suggested that staff contact E.J. Breneman to obtain permission to use their driveway for emergency access.
- 2) PA American Public Meeting-Tabled

OLD BUSINESS: (Continued)

- 3) Harvard Boulevard-Mr. Groller stated that staff is working to obtain project costs, noting that Mr. Wozniak provided a list of sidewalks to be included in the project, and that staff is researching payment options for residents. Mr. Murray said that the grant received for the project is valid until June 2028. Mr. Groller confirmed for Mr. Zeoli that curbs are not a current layer on the GIS System and noted that there are private communities in the Township that may have curbing, but their streets are not maintained by the Township. Mr. Groller noted that letters sent to residents for previous projects clearly state that curbs and sidewalks are the homeowner's responsibility.
- 4) Juliana's -Mr. Wozniak stated that he and Tori Morgan of Entech Engineering met with representatives of Juliana's to review their grease trap & plumbing system. Mr. Wozniak reported their findings and noted that the grease traps are adequately sized and located. Mr. Wozniak stated that future plans for the restaurant were discussed at the meeting. Mr. Reichert updated the Board, noting that the Township will not be offering additional time extensions for projects and that the deadline to take action is the end of May.

NEW BUSINESS:

- 1) West Lawn UMC Alley Vacation Request- Mr. Groller said that he and Mr. Murray met with a representative from West Lawn UMC to discuss revisiting their previous request of vacating the alley between their two (2) buildings. After discussion, the Board determined that they would like representatives of West Lawn UMC to attend a Board Meeting to present their request before taking formal action.
- 2) Whitefield Sewer Issue-Addressed in Executive Session

ANNOUNCEMENTS:

- 1) Thun Property Sale-Mr. Groller said that the Township received a letter from the executor of the Thun property, located in Lower Heidelberg Township, asking if the Township was interested in purchasing the property
- 2) The next Board of Supervisors Meeting is Monday, April 13th, 2026
- 3) Mr. Stuck stated that an Executive Session was held prior to this meeting to discuss matters of potential litigation and matters of personnel.

ADJOURNMENT: There being no further business, Vice-Chairperson Stuck adjourned the meeting at 8:25 p.m.



Respectfully submitted,

Mary L Rossi

Mary L Rossi
Township Secretary