

Township of Spring Parks and Recreation Board

Meeting Minutes – April 16th, 2026

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:01 p.m. in the Public Meeting Room at the Township Administration Building. The following members were present: Keith Stamm, Michael Kocher, Sarah Herchelroth, and Janice Varone. Also present, Judy Houck, Director of Parks and Recreation, and Samantha Binkley, Administrative Assistant.

Amendments to the April 16th, 2026 Agenda- None.

Approval of Minutes

Motion made by Mr. Stamm, seconded by Mr. Kocher to approve the minutes of the March 19th, 2026 meeting. MOTION CARRIED 5 - 0.

Courtesy of the Floor- None.

General Report- 173 program registrations and 37 pavilion reservations were made in the month of March. The Summer Brochure has been sent to Township residents. Registrations for summer events will begin May 1st for residents and May 8th for non-residents.

The Board of Supervisors approved the Kline's Creek Park Master Site Plan. They also approved the purchase of the 11-foot mower and the sale of the previously used mower.

Old Business

Summer Playground Program- Some Playground sites are already full with waitlists, while other locations continue to take in registrations. Playground registrations will remain open until April 30th, 2026. Playground leader applications are still being accepted and applicants are being interviewed. The Department is on track to have all 18 leaders needed for all Playground locations to remain open.

Ms. Houck has a meeting on April 21st with the YMCA to further discuss the possibility of outsourcing the Summer Playground Program to them in the future.

Special Events Updates- Spring Township Night at the Reading Fightin' Phils on Saturday, April 11th was well attended with great weather. The Trout Rodeo will be the next special event to take place on Saturday, April 18th at Cacoosing Meadows Park. Touch-a-Truck will take place on Saturday, May 9th at Shiloh Hills Park. The 2026 Spring Township Car Show will be taking place Saturday, August 22nd at Shiloh Hills Park.

Park Facility Updates- The tennis courts at Colony Park will need to be milled and repaved due to excessive wear and tear. A quote was received for the cost of the repair and Ms. Houck is going to pursue getting a second quote. Repairs would not be able to take place until August.

Old Business (Continued)

West Wyomissing Park-Phases I and II- Five bids were received for Phase I of West Wyomissing Park and were opened Friday, April 10th. The bids ranged between \$327,000.00 and \$453,000.00. Construction Master Services had the lowest bid and has done work for the Department in the past.

Grant documents were submitted for Phase II on March 23rd. In order to receive grant funding from DCNR, some of the materials used in Phase I must be changed to recycled materials. Ms. Houck provided examples of equipment that could be made with recycled materials, such as game tables, picnic tables, benches, and trash cans. A contract change order will be processed to reflect the updated materials.

School District Representation- Ms. Houck reached out to the superintendent's secretary to discuss Wilson School District's ordinances regarding Park Board Representation. She has not yet heard back.

General Comments- None.

New Business

A township resident submitted a letter to the Park Board to propose that Cacoosing Meadows Park become a dog park. This will be added to the agenda for the May Park Board meeting to be discussed in full.

General Comments- None.

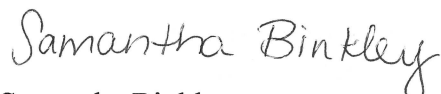
Announcements

List of Upcoming Programs and Events- Is attached.

Next Meeting- The next Parks and Recreation Board meeting is scheduled for Thursday, May 21st, 2026 at 7:00 p.m.

Adjournment- *Motion made by Mr. Kocher, seconded by Mr. Stamm to adjourn the meeting at 7:44 p.m. MOTION CARRIED 5 - 0.*

Respectfully submitted,



Samantha Binkley
Administrative Assistant